Multi Branch GST-Rs in Single Company

oort <u>M</u> : E-Mail <u>O</u> : Upload	<u>S</u> : TallyShop	<u>G</u> : Language	K: Keyboard	K: Control Centre	H: Support Centre									
Alteration														
Period Ci	Company: Multi Branch GST Returns													
	Statutory	and Taxation	_											
Enable Goods and Services Tax (GST) Set/alter GST details	?Yes ?No	Enable Tax Dedu Set/alter TDS	icted at Source (TDS) details		? No ? No									
Enable Value Added Tax (VAT) Set/alter VAT details	? No ? No	Enable Tax Colle Set/alter TCS	cted at Source (TCS) details		? No ? No									
Enable excise Set/alter excise details	? No ? No													
Enable service tax Set/alter service tax details	? No ? No	Enable Multiple S	States GST Solution		? Yes									
Tax Information														
PAN/Income tax no. :														
Corporate I	dentity No. (CIN):													
F1: Accounts	s F2: Inventory	F3: Statutory	F6: Add-Ons											

1. Enable Module in Company Statutory Gate way of Tally \rightarrow F11 \rightarrow F3

 Now Add Other Branch Details using Multiple Mailing Details for Companies at Gate way of Tally→F1

port	<u>M</u> : E-Mail	<u>O</u> : Upload	<u>S</u> : TallyShop	<u>G</u> : Language	K: Keyboard	K: Control Centre	H: Support Centre
Alteration							
Period		Current Date					
			Company: Multi B	ranch GST Returns			
			Accountin	g Features			
General				Invoicing			
Maintain acco	unts only		? No	Enable invoicing			? Yes
Integrate acco	unts and inventory		? Yes	Record purchas	es in invoice mode		? Yes
Use Income a	nd Expenses A/c inst	ead of Profit and Loss A	/c ? No	Use debit and cred Record credit no	nt notes otes in invoice mode		? No ? No
Enable multi-c	urrency		? No	Record debit not	tes in invoice mode		? No
Outstanding I	Management			Budgets and Sce	nario Management		
Maintain bill-w	se details		? Yes	Maintain budgets a		? No	
For non-trac	ling accounts also		? No	Use reversing journ	als and optional vouc	hers	? No
Activate intere	st calculation		? No ? No	Dealting Frature			
ooo aarano	ou parametero			Eachla charge print	<u>s</u>		2 1/22
Cost/Profit Ce	entres Management			Enable cheque phi	nung		? tes
Maintain payro	11		? No	Set/alter transaction		2 No	
Maintain cost	centres		? No 2 No	Set/alter post-date	d transaction features		2 No
Maintain m	ore than one payroll o	r cost category	? No	Octoance post date	a transaction reactives		1 10
Use pre-def	ned cost centre alloc	ations in transactions	? No 2 No	Other Features			
Show open	ng balance for revenu	e items in reports	? NO	Enable zero-valued	transactions		? No
				Maintain multiple n Set/alter.compa	mailing details for com	pany and ledgers	? Yes
				Enable company lo	ngo		2 No
				Mark changed your	chers		? No
				3			
		F1: Accounts	F2: Inventory	F3: Statutory	F6: Add-Ons		

🛐 Tally.ERP 9:9000												
P: Print	E: Export	<u>M</u> : E-Mail										
Address Type												
Company: Multi Branch GST Returns												
	Address Types											
1. I Primary												
2. Hyderabad												
3. Mumbai												



Tally MAIN --> Gateway of Tally --> Company Features --> Company Operations Alteration



3. Allocate Branch Names in Voucher Types Master level to Avoid re select each time in voucher level .

Gate way of Tally \rightarrow Accounts info \rightarrow Voucher Types \rightarrow Alter

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P: Print E: Export N	<u>1</u> : E-Mail	O: Upload	<u>S</u> : TallyShop	G: Language	K: Keyboard
Voucher Type Alteration			Multi Bran	ch GST Returns	
Name : Sales-Mumbai					
General			Printing		
Select type of voucher : Sales			Print voucher after saving	? No	
Abbreviation : Sale					
Method of voucher numbering ? Aut	tomatic				
Use advanced configuration ? No			Use for POS invoicing	? No	
Use effective dates for vouchers	? No		Default bank	I Not Applicable	
Make this voucher type as 'Optional' by default	t?No		Default jurisdiction		
Allow narration in voucher Provide narrations for each ledger in voucher	? Yes ? No		Set/alter declaration	? No	
Enable default accounting allocations Set/Alter Default Accounting Entries	? No ? No				
Whatts App After Saving	? No		List of Branch	hes	
Enable Multi Branch GSTIN Branch Name	? Yes : Mumbai		Hyderabad Karnataka Mumbai		

4. Voucher Level Branch Selection

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P: Print	E: Export	M: E-Mai	il <u>O</u> : Upl	load <u>§</u> :	TallyShop	<u>G</u> : Language	K: Keyboard	K: Control Ce	entre <u>H</u> : Suppo	rt Centre	<u>I</u> : Help	F1: Accounting Vouchers
Accounting V	oucher Alterati	ion (Secondar	y)		Multi Branch	GST Returns					Ctrl + M 🗙	F1: Inventory Voucher
Sales-Mumba Reference no.:	ai No. 1										1-Apr-2019 Monday	F2: Date
				007111							,	F3: Company
Party A/c name	: Cash			GSTINT	Branch : Mun	nbai						
Current balance	: 404.74 D	les Account										F4: Contra
Name of Item	. buinguioro bu								Quantity	Rate p	er Amount	F5: Payment
1. 004										200.00	200.00	F6: Receipt
Item-001									1 Nos	200.00 N	os 200.00	F7: Journal
CGST											18.00	F8: Sales
SGST											18.00	F8: Credit Note
												F9: Purchase
												E9: Debit Note
												E10: Reversing Journa
												F10: Memos
												S: Stock Query
												A: Tax Analysis
												- ·
												I: Accounting Invoice
												¥: As Voucher
												I: Post-Dated
Manufactor											000.00	L: Optional
Narration:									1 Nos		236.00	
	[F11: Features
Q: Quit	Accept	D: Delete	X: Cancel									E42. Configure

5. GST Reports

a. GSTR-3B

Now Select Branch Filter to see specific Branch Report

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P: Print	E: Export	M: E-Mail	<u>O</u> : Upl	oad <u>S</u> :	TallyShop	G: Language	K: Keyboard	K: Control Ce	ntre H: Support Centre	H: Help		1: Detailed
GSTR-3	B				Multi Branch	GST Returns				Ctrl + I	1 🛛	2: Period
GSTR-3E	Summani								1-A	pr-2019 to 30-Apr-	2019	3: Company
Total nu	mber of vouchers for the	period									3	
Include	d in returns										3	
Parti	cipating in return tables		3								_	
Not rele	rect implication in return to evant for returns	ibles	0								0	
Incomp	lete/Mismatch in information	on (to be resolved)									0 L	/: View Summary
Table No.	Particulars								Taxable	/alue Tax Am	ount	
											-	: View Accepted As Is
3.1 0	itward supplies and inw	ard supplies liable	to reverse charg	e 				and this balance	-	43.00 6	1.74	
3.2 UI	ine supplies shown in 3	. i (a) above, detail	s of inter-state st	ipplies made to t	inregistered pers	ions, composition	taxable persons a	and UN holders				Stat Adjustment
5 Va	lue of exempt, nil rated	and non-GST inwa	ard supplies								F	
5.1 Int	terest and Late fee Paya	ble										
Reverse	e Charge Liability and In	put Credit to be bo	oked								4	Print return
Revers	e Charge Inward Supplies										0.00	Export Return
Import	of Service										0.00	: Open GST Portal
Input C	Credit to be Booked										1	W: WhatsApp
Advance	e Payments											Branch
Purcha	nt Unadjusted Against Pure	nases Previous Periods									0.00	
	ie riganie riatanee nom	i ionodo i onodo									_	
												——————————————————————————————————————
											1	9: Inventory Reports
											1	10: A/c Reports
Note: Am	ount is not shown for Inpu	t Credit to be Booke	d. Drill down for va	lues.							-	11: Features
g: Quit												

	List of Branches
Name of the	
	All Items
All Items	Hyderabad
	Karnataka
	Mumbai

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1	P: Print	E: Export	M: E-Mail	O: Upload	S: TallyShop	<u>G</u> : Language	K: Keyboard	K: Control	Centre	Centre H: H	elp	F1: Detailed
	GSTR-3B for Mu	ımbai			Multi Branc	ch GST Returns					Ctrl + M 🗙	F2: Period
	GSTR-3B									1-Apr-2019	9 to 30-Apr-2019	F3: Company
ł	Total number of ve	ouchers for the per	riod								3	
ļ	Included in returns										1	
I	Participating in I	return tables	1									
I	No direct implication	ation in return tables	; O								2	
	Incomplete/Misma	utch in information (to	o be resolved)								0	V: View Summary
ľ	Table Partic	ulars				Taxable Value	Integrated Tax	Central Tax	State Tax Amount	Cess Amount	Tax Amount	
ł	NO.						Amount	Amount				A: View Accented As Is
I	3.1 Outward sup	plies and inward s	supplies liable to re-	verse charge		200.00		18.00	18.00		36.00	
I	a Outward taxa	ble supplies (other th	han zero rated, nil rate	ed and exempted)		200.00		18.00	18.00		36.00	
I	b Outward taxal	ble supplies (zero ra	ted)									J: Stat Adjustment
I	c Other Outwar	d supplies (Nil rated	, exempted)									
I	d Inward supplie	es (liable to reverse (charge)									P: Print return
I	e Non-GST outv	vard supplies) obovo, dotoile of it	ntor stato supplies mo	do to unregistered							E Evport Doturn
	persons, con	nposition taxable p	persons and UIN hol	ders	de lo unregistered							
I	4 Eligible ITC											Open GST Portal
I	5 Value of exe	empt, nil rated and	non-GST inward su	ıpplies								W: WhatsApp
	5.1 Interest and	Late fee Payable										B: Branch
I	Reverse Charge L	iability and Input	Credit to be booked	<u>_</u>								
I	Reverse Charge I	nward Supplies									0.00	
I	Import of Service										0.00	
I	Input Credit to be	Booked										
I	Advance Payment	ed Against Purchas	95								0.00	
I	Purchase Against	t Advance from Prev	ious Periods								0.00	
I	-											
												F9: Inventory Reports
												F10: A/c Reports
	Note: Amount is not	t shown for Input Cre	edit to be Booked. Dri	ill down for values.								F11: Features
	Q: Quit											E42: Carfaura
						^			,		Ctrl + N	F12: Configure

b. GSTR-1

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P: Print	E: Export	M: E-Mail	O: Upload	<u>S</u> : TallyShop	G: Language	K: Keybo	oard K: Contro	l Centre <u>H</u> : S	Support Centre	H: Help	F1: Detailed
GSTR-1		,		Multi Brai	nch GST Returns	;				Ctrl + M 🗙	F2: Period
GSTR-1									1-Ap	r-2019 to 30-Apr-2019	E3: Company
Returns Summ	nary										
lotal number	of vouchers for the period	1								3	
Included in I	HSN/SAC Summary		3								
Incomplete	HSN/SAC information (to be	e provided)	0								
Not relevant for	or returns lismatch in information (to b	e recolved)								0	Nr.) /
SI Par	ticulars	e resolicaj	Voucher	Taxable Value	Integrated Tax	Central Tax	State Tax Amount	Cess Amount	Tax Amoun	t Invoice Amount	view Summary
No.			Count		Amount	Amount					
1 P1P Inue	inen 44 48 40 68 60										U: Status Reconciliation
2 B2C/Lar	nces - 4A, 4D, 4C, 6D, 6C										A: Vch. Accepted as Vali
3 B2C(Ear)	all) Invoices - 7		3	343.00		30.87	30.87		61.74	404.74	
4 Credit/De	ebit Notes(Registered) - 9B		5	545.00		50.07	50.07		01.14		ļ
5 Credit/De	ebit Notes(Unregistered) - 98	3									J: Stat Adjustment
6 Exports	Invoices - 6A										
7 Tax Liab	ility(Advances received) - 11	A(1), 11A(2)									E Export GSTR-1
8 Adjustm	ent of Advances - 11B(1), 11	IB(2)									
9 Nil Rateo	d Invoices - 8A, 8B, 8C, 8D										Open GST Portal
Total			3	343.00		30.87	30.87		61.74	404.74	W: WhatsApp
HSN/SA	C Summary - 12										B: Branch
Docume	nt Summary - 13										
											ļ
											E9: Inventory Peret
											F5: Inventory Report
Netes Verseber				A Summer Dill de	un fan defeile						F10: A/c Reports
O: Ouit	count and vaides are not pro	Nidea for HSIVSAC 3	and Documer	Commary. Dilli do							F11: Features
9. QUIL										Ctrl + N	F12: Configure
Tally MAIN> G	ateway of Tally> Display Me	nu> Statutory Reports	s> GST Reports> GS	TR-1			© Tally Se	olutions Pvt Ltd., 19	88-2019	Wed. 18 Dec. 2019	11:45:35
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E P Ty	pe here to search		0 📋 🤅	- 🔿 📀	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	w 🗄 🔚				~ (그 (i) [] E	VG 10 10 2010

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<u>P</u> : F	rint	E: Export	<u>M</u> : E-N	lail <u>O</u> : Upl	load	<u>S</u> : TallyShop	G: Language	K: Keyb	oard K: Contro	I Centre	Support Centre	H: Help	F1: Detailed
GS	TR-1 for Mu	ımbai				Multi Bra	nch GST Return	5				Ctrl + M 🗙	F2: Period
GSI	R-1										1-Арі	r-2019 to 30-Apr-2019	F3: Company
Tota	il number of	youchers for the	neriod									3	
In	cluded in retur	ms	period									1	
1	ncluded in HS	SN/SAC Summary		1									
	ncomplete HS	SN/SAC informatio	n (to be provide	d) O								2	
Inc	complete/Misi	match in informatio	n (to be resolve	d)								0	V: View Summary
SI	Parti	culars	,	,	Voucher	Taxable Value	Integrated Tax	Central Tax	State Tax Amount	Cess Amour	nt Tax Amount	Invoice Amount	
110.					count		Amount	Amount					U: Status Reconciliation
1	B2B Invoic	es - 4A, 4B, 4C, 6	3, 6C										A: Veh. Accorded as Valid
3	B2C(Large, B2C(Small) Invoices - 5A, 5D) Invoices - 7			1	200.00		18.00	18.00		36.00	236.00	- Ten Accepted us Value
4	Credit/Debi	it Notes(Registered	I) - 9B										
5	Credit/Debi	it Notes(Unregister	ed) - 9B										J: Stat Adjustment
6	Exports Inv	voices - 6A											
7	Tax Liabilit	y(Advances receiv	ed) - 11A(1), 11A	A(2)									E: Export GSTR-1
8	Adjustmen	t of Advances - 11	B(1), 11B(2)										O: Onon CST Data
9	Nil Rated Ir	nvoices - 8A, 8B, 8	C, 8D										G. Open GST Portal
	Total				1	200.00		18.00	18.00		36.00	236.00	W: WhatsApp
	HSN/SAC	Summary - 12											B: Branch
	Document	Summary - 13											
													F9: Inventory Reports
													F10: A/c Reports
Note	: Voucher co	unt and values are	not provided for	HSN/SAC Summary	and Documen	t Summary. Drill de	own for details.						F11: Features
<u>Q</u> : C	luit												E12: Configuro